

FEES AND ENROLMENT GUIDE 2010

Full-Time Study Programmes in Computing/Business

DOCUMENTATION

Applicants who have the requisite qualifications for enrolment may register by submitting the following documents together with the Registration Fee. (Photocopies of certificates and NIC/Passport should be submitted along with originals; the originals will be returned.)

- Duly completed Student Registration Form
- Educational and Professional Certificates
- National Identity Card or Passport
- Three passport-size photographs (Please write name and NIC/Passport No. on reverse)

FEES

Registration Fee (non-refundable) : Rs. 30,000.00 (N/A for progressing students)
Library Deposit (refundable) : Rs. 20,000.00 (N/A for progressing students)
Registration Fee to Staffordshire University : £ 75 (payable directly to the University on entry to Level 2)

Course fees for all diploma/degree programmes may be paid up front or in instalments. The course fee includes tuition fee, cost of course materials and assessment and examination fees, but excludes fees payable for any re-sit, external or additional examinations and repeat modules. Students may choose one of the following three payment options at each level.

Level	Programme	Option 1	Option 2	Option 3
		Full payment up front Rs	Semester Fee Rs	Monthly instalments Rs
L0	Foundation	210,000/-	111,500/- x 2	29,000/- x 8
L1	Diploma	326,000/-	122,000/- x 3	31,000/- x 12
L2	Year 2 of Degree	376,000/-	141,000/- x 3	36,000/- x 12
L3	Year 3 of Degree	598,000/-	317,000/- x 2	73,000/- x 9
				61,500/- x 11

Examination Appeal Fee : Rs. 4,000 per module
Exam Re-sit Fee : Rs. 7,000 per module
In-course Re-sit Fee : Rs. 7,000 per module

Payments may be made by cheque in favour of "APIIT Lanka (Pvt) Ltd" or remitted directly to our bank account (HSBC A/C No. 012-000741-001).

Monthly instalments should be paid on or before the 5th of every month. A late payment fee of Rs.100 per day is applicable thereafter.

Instalment schemes are designed for convenience of payment and do not have a direct relevance to course schedule.

Fees are subject to change annually with effect from 1st January; however, for existing students, revision of fees would be effective only on completion of their respective level of study.

REFUNDS

Students planning to withdraw from academic programmes should notify their intentions in writing to the Head, Academic Administration. Refunds of excess payments will be calculated from the end of the month in which actual withdrawal takes place or from the end of the month in which notification is received, whichever is later. The refundable amount will be calculated on a pro rata basis.



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