

APIIT Law School - Vacancies

APIIT - Sri Lanka is proud to announce the launch of a prestigious law degree, LLB(Hons), from Staffordshire University, UK with a view to meeting the increasing demand for legal education in the country.

The LLB(Hons) programme will be launched in September 2009 in a specially designed premises with state-of-the-art facilities for legal education including a modern law library, a moot court, comfortable lecture theatres and tutorial rooms, and an extensive IT infrastructure and online resources.

The LLB(Hons) programme will be a 'qualifying law degree' enabling graduates to qualify as solicitors or barristers of England and Wales. The LLB(Hons) graduates will be eligible to qualify as Attorneys-at-Law to practise in Sri Lanka after passing the Sri Lanka Law College examinations.

APIIT - Sri Lanka is committed to establishing an outstanding panel of academic and administrative staff for the conduct of the LLB(Hons) programme to meet the standards of British higher education. We are looking for highly qualified, competent and career-oriented persons for the following positions:

SENIOR LECTURERS / LECTURERS

Academic staff will be responsible for the delivery of the programme and academic development activities in consultation with Staffordshire University in the UK.

The ideal candidate should possess a degree in Law with First Class or Second Class Upper Division from a recognised university. Preference will be given to those with British qualifications. Those with postgraduate qualifications at the Masters or PhD level and experience will be considered for appointment as Senior Lecturers.

An excellent command of the English language and ability to communicate effectively with students and stimulate their learning and thinking abilities are essential.

SECRETARY / ADMINISTRATIVE OFFICER

The Secretary / Administrative Officer must be an energetic and dynamic person who will assist the Head of Law School in the day-to-day operations of the Law School. He / She should have a good command of the English language, excellent IT skills and the ability to work independently. Preference will be given to those with experience in secretarial work / office administration.

LAW LIBRARIAN

The Librarian will be responsible for continuous development and management of the Law Library in liaison with the University in the UK.

The ideal candidate should have qualifications in both Law and Library Science. Those with qualifications either in Law or Library Science but willing to undergo further training to become a full-fledged Law Librarian will be considered. Good communication skills in English and IT skills are a must.

NETWORK ADMINISTRATOR

The Network Administrator will be responsible for deployment, configuration, troubleshooting and monitoring of the following platforms: Windows 2000 Server; Windows 2003 Server; Exchange 2003; Fedora; Samba; Squid; IIS; Apache Tomcat. Maintenance of all computing related equipment will also be under his / her purview.

The ideal candidate should possess a professional qualification in Computing / IT, MCP, MCSE or CCNA, CCNP, Redhat Certification and have at least 1 year of experience in a similar capacity.

RECEPTIONIST

A dynamic and smart female with a pleasing personality, self-confidence and positive attitude to work will best fit this position. A minimum of 2 years experience in a similar capacity or customer care / public relations is required.

The selected candidate will be responsible for the day-to-day operations of the front office. Excellent command of English and proficiency in the use of MS Office packages, e-mail and Internet is essential.

An attractive remuneration package, a modern working environment, and opportunities for learning and career advancement are on offer for the successful candidates.

Please submit a detailed CV with a recent passport-size photograph. The closing date for receipt of applications is 15th June 2009.



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