

APIIT BUSINESS AND COMPUTING DEGREE PROGRAMMES

FEES AND ENROLMENT GUIDE FOR FOREIGN STUDENTS

Sep 2011 - Aug 2012

WHY SHOULD I READ FOR AN INTERNAL BRITISH DEGREE IN SRI LANKA?

APIIT-Sri Lanka offers British Degrees in Colombo, Sri Lanka. These programmes which are validated and awarded by Staffordshire University are of the same quality and standard as those offered in the UK.

The entire degree programme can be completed at a fraction of the cost of studying in the UK. Moreover, students enjoy living in a friendly and familiar surrounding closer to home.

WHAT ARE THE PROGRAMMES AVAILABLE?

APIIT-Sri Lanka offers degree programmes in Computing, Applied IT, Business Management and Law. The entire programme can be completed in Colombo and the degrees are awarded by Staffordshire University in the UK. Please see the brochure for course details.

WHEN CAN I JOIN?

Our intakes for Computing, Applied IT and Law are in February, June and October, whilst the intakes for Law are in January and September. Students may register pending results on a conditional basis. You may reserve a place by forwarding your details to info@apiit.lk

HOW MUCH WILL IT COST?

Tuition fees for **all 3 years** (Undergraduate) : \$ 13,500 (variable depending on payment scheme)

Approximate living expenses per annum : \$ 4, 000- \$ 4, 500 (To be arranged by the student)

Estimated living costs include accommodation, food, books, clothing, travel, recreation, etc

WHERE CAN I LIVE?

Overseas students can choose to live, either in Colombo or suburbs and the expenses would vary according to the facilities available.

APIIT Sri Lanka is happy to assist students find suitable accommodation in Colombo. We can also make arrangements to receive foreign students at the Airport.

VISA

You will be notified of the outcome of your application and issued with an Offer Letter enabling you to apply for visa.

You are required to obtain an Entry Visa for Sri Lanka. You will have to apply for an Entry Visa at the Embassy / High Commission of Sri Lanka nearest to you.

The Sri Lanka Immigration Department has issued a directive with regard to Visa applications for foreign students. The following guidelines must be strictly adhered to:

- Full attendance is compulsory for all students throughout the course
- Students are expected to pass all examinations and complete the course within the timeframe indicated in the visa
- Students cannot be employed while studying.



ASIA PACIFIC INSTITUTE OF INFORMATION TECHNOLOGY

APIIT City Campus, # 388, Union Place, Colombo 2, Sri Lanka.

Tel: (+94) 11 2675060 Fax: (+94) 11 2687249

Email: info@apiit.lk Web site: <http://www.apiit.edu.lk>



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DRESS CODE AND CONDUCT

APIIT is a professional establishment and students of the Institute are generally perceived as professionals in training. As such, their attire must be compatible with the public image of APIIT. Although there is no uniform dress for students, they are expected to dress sensibly, smartly and discreetly while at the same time ensuring their own comfort and convenience.

Any individual who wishes to pursue a successful career is expected to display and practice a high level of professional and interpersonal skills. APIIT therefore seeks to instill in its students, in addition to imparting subject knowledge and skills, a strong sense of professionalism that will stand them in good stead in their future careers. Thus, besides training students towards achieving academic excellence, APIIT also aims to produce graduates with a deep sense of self respect, responsibility and professional etiquette. Students are expected to be courteous and behave with dignity and propriety at all times.

TEXT BOOKS

Whilst the APIIT Library is an excellent Resource Centre with a well maintained stock of text books, CDs, magazines and journals, and access to world renowned digital libraries, it is strongly recommended that students possess some of the prescribed text books for easy reference.

MODE OF PAYMENT

Payments may be made by cheque in favour of "APIIT Lanka (Pvt) Ltd" or remitted directly to our bank account.

1. Bank Draft

Beneficiary Name	-	APIIT LANKA (Pvt) LTD
Beneficiary Address	-	# 388, Union Place, Colombo 02, Sri Lanka
Bank	-	HSBC
Bank Address	-	# 163, Union Place, Colombo 02, Sri Lanka

2. SWIFT Transfer

Beneficiary Name	-	APIIT LANKA (Pvt) LTD
Beneficiary Address	-	# 388, Union Place, Colombo 02, Sri Lanka
SWIFT Code	-	HSBCKLX
Bank Account No	-	012 000 741 001
Bank Address	-	# 163, Union Place, Colombo 02, Sri Lanka



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DOCUMENTATION

Applicants who have the requisite qualifications for enrolment may register by submitting the following documents together with the Registration Fee. (Photocopies of certificates and NIC/Passport should be submitted along with originals; the originals will be returned.)

- Duly completed Student Registration Form
- Educational and Professional Certificates
- National Identity Card or Passport
- Three passport-size photographs (Please write name and NIC/Passport No. on reverse)

FEES

Registration Fee (non-refundable) : US \$ 300.00 (one-time payment)

Library Deposit (refundable) : US \$ 200.00

The Annual Registration Fee of £100 is payable directly in favour of Staffordshire University, at the beginning of each year.

Course fees for the degree programme may be paid up front or in instalments. The course fee includes tuition fee, cost of course materials and assessment and examination fees, but excludes fees payable for any re-sit, external or additional examinations and repeat modules. Students may choose one of the following three payment options at each level:

Level	Programme	Option 1	Option 2	Option 3
		Full Payment Up Front US \$	Semester Payment US \$	Monthly Payment US \$
C	Year 1 of Degree	4500 /-	1620/- x 3	420/- x 12
I	Year 2 of Degree	4500 /-	1620/- x 3	420/- x 12
H	Final Year	4500 /-	2340/- x 2	600/- x 8

Examination Appeal Fee : US \$ 50 per module

Examination Re-sit Fee : US \$ 75 per module

In-course Re-sit Fee : US \$ 75 per module

Payments may be made by cheque in favour of "APIIT Lanka (Pvt) Ltd" or directly to A/C No. 012-000741-001 at HSBC, Union Place, Colombo 2.

Monthly instalments should be paid on or before the 1st of every month. A late payment fee of US \$1 per day is applicable.

Fees for the three year degree programme shall be fixed as above; however, should a student transfer/defer to a later intake/ batch, fee structure of the later intake/ batch will be applicable from the date of transfer.

Instalment schemes are designed for convenience of payment and do not have a direct relevance to course schedule.

REFUNDS

Students planning to withdraw from academic programmes should notify their intentions in writing to the Head, Academic Administration. Refunds of excess payments will be calculated from the end of the month in which actual withdrawal takes place or from the end of the month in which notification is received, whichever is later. The refundable amount will be calculated on a pro rata basis.



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